



HEYTESBURY AGRICULTURAL SOCIETY INC.

ABN: 42 683 150 849

PRESIDENT:
John Barake

SECRETARY:
Sue Stevens

C/- Simpson Post Office
Simpson 3266
Ph: 0427 352588
Email:
heytesburyagsociety@yahoo.com.au
Website:
<https://heytesburyagsociet.wixsite.com/heyteshow>

TRADE STAND INFORMATION DOCUMENT

Dear Site holder,

Our next Heytesbury Show will be held on Saturday 28th February 2026.

Our Trade Stands make up a significant part of our Show and it's atmosphere and is a great way to showcase your business to the community. We hope you will continue to showcase your products and support our show.

It is important that you carefully read this document before completing your trade stand application form. If you are interested in booking a Trade Stand at the 2025 Show, please complete the Trade Stand Application Form and return it (with relevant paperwork and fees) to the address above. Sites are allocated on a first in first served basis for multiple products.

Confirmation of your Trade Stand will be forwarded to you. If you have any questions, please do not hesitate to contact me on the details above.

Regards
Sue Stevens
Trade stands co-ordinator

GENERAL RULES & CONDITION OF ENTRY

TRADE STAND APPLICATION FORMS:

- Must be returned by 7th February 2026
- Bookings will be accepted on the Society's Trade Stand Application Form only
- Any application for space may not necessarily be accepted
- Allocation of space is at the discretion of the Heytesbury Agricultural Society Inc
- The Heytesbury Agricultural Society reserves the right to relocate any site holder as it deems fit
- A list of the current banned items is attached

SET UP / PACK UP TIMES:

- Site Holders can set up on the Friday prior to show day. Please contact the Secretary if set up is required prior to that
- Exhibits/Stands must be in place by **9am** on show day and are expected to remain in place until **3pm**
- Site Holders vehicles must be off the grounds by **9am**, and not permitted on the grounds again until after **3pm**
- Site Holders will not be permitted to set up until all paperwork is received and payment made.

SECURITY:

- Site Holders are responsible for the security of all personal belongings, including commercial stock, whilst onsite.
- Security will be on the grounds on Friday night prior to the Show

SITE HOLDER PASSES:

- 2 Tickets for entry will be issued for each standard site
- Additional tickets can be purchased for \$8 each (see application form)

FOOD VENDORS:

- Site Holders selling any food or beverage are required to be currently registered under the Food Act and have in place a Food Safety Program, which covers off-site events. A copy of your current Food Registration must accompany your Trade Stand Application.

HOUSEKEEPING/CLEANING:

- The Site Holder is responsible for the cleaning and condition of their site during and at the close of the Show. Site must be left vacant and in a clean and tidy condition on departure.

PUBLIC & PRODUCT LIABILITY INSURANCE:

- Proof (copy) of adequate public risk insurance (minimum \$10m) must be provided when lodging your Trade Stand Application. This is applicable for all ABN registered businesses.
- If you do not have Public Liability Insurance, and are NOT an ABN registered business, an insurance levy of \$30 must be paid with your site fee. Public Liability Insurance cover only will be provided on the understanding that the Site Holder is liable for the first \$1,500 for each and every claim.
- If you do not have Public Liability Insurance, and are an ABN registered business, you can purchase public liability insurance from My Market Insurance <https://mymarketinsurance.com.au/>
- Product Liability Insurance: Exhibitors selling or exhibiting goods of any description MUST carry product liability insurance including (but not limited to) cover of loss, damage and theft for the duration of the Show. Product Liability cover CANNOT be provided by the Show Society insurance under any circumstances.